

West Wimbledon Society: Society Privacy Notice

West Wimbledon Society takes your privacy very seriously.

This Privacy Notice sets out how we use and look after the personal information we collect from you. We are the data controller, responsible for the processing of any personal data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

What personal data we hold on you

Personal data means any information about an individual from which that individual can be identified. We collect, use, and store some personal data of our society members.

You provide information about yourself when you register with the society by filling in the membership application/renewal forms, or by corresponding with us by phone, e-mail, or otherwise.

The information you give us may include your name, address, e-mail address, phone number, and the contact details of a third party in the case of an emergency. Where we hold this data it will be with the explicit consent of the society member.

Where we need to collect personal data to fulfill Society's responsibilities and you do not provide that data, we may not be able honour or administer your membership.

Why we need your personal data

We will only use personal data for any purpose for which it has been specifically provided.

The reason we need members' personal data is to be able to run the Society and arrange events; to administer memberships, and provide the membership services you are signing up to when you register with the Society. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the services you are registering for.

We have set out below, in a table format, a description of all the ways we plan to use your personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.

Purpose/ Processing Activity	Lawful Basis for processing under Article 6 of the GDPR.
processing membership forms and payments/subscription	Performance of a contract
organising events or competitions	Performance of a contract
sending out Society information and updates	Performance of a contract
sharing data with other members for society events (e.g. tournaments)	Performance of a contract
sharing data with committee members to provide information about Society activities, membership renewals, or invitations to social events.	The Society has a legitimate interest to maintain member and participant correspondence for Society community purposes.

How we store your personal data

When you become a member of the Society, your information you provide on the membership forms will be collected by the individual Society club secretaries and stored in the Google account held by the current WWS general committee secretary.

Who we share your personal data with

We may share your personal data with the general committee and other society members for the purposes stated in the table above.

We may disclose your personal information to third parties to comply with a legal obligation; or to protect the rights, property, or safety of our members.

Protection of your personal data

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used, or accessed in an unauthorised way, altered, or disclosed.

How long we hold your personal data

We keep personal data on our members while they continue to be a member or are otherwise actively involved with the Society. We will delete this data 2 years after a member has left or otherwise ended their membership, or sooner if specifically requested and we are able to do so. We may need to retain some personal data for longer for legal or regulatory purposes. If you would like your personal data to be deleted then please contact the general committee secretary (you will cease to be a society member).

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification, or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject, you are not obliged to share your personal data with the Society. If you choose not to share your personal data with us we may not be able to register or administer your membership.

We may update this Privacy Notice from time to time and will inform you of any changes in how we handle your personal data.

If you have any questions about this Privacy Notice, then please contact the general committee secretary at wws.general.secretary@gmail.com.